



Kane County
Public Lands Department

76 N. Main Street
Kanab, UT 84741
435.644.4964

Recreation & Transportation Special Service District

MINUTES

July 20, 2022
11:00 AM

Attending: Tony wright, Byard Kershaw, Kelly Stowell, Lance Jackson, Bart Battista, Clayton Cutler, Mike Noel.
Absent: Andy Gant, Jeff Stott, Taylor Glover.

Call to order: Tony Wright.

Approval of minutes: 06-15-2022

Lance made a motion to approve the minutes, Bart seconded. Minutes were approved.

Approval of meeting change dates:

Byard made a motion to change the meetings to the third Tuesday of the month. Bart seconded the motion. Meeting dates were changed and approved by the board.

Next item of business was the signing and handing out of checks. Clayton handed the checks to Tony and Lance for signatures, and then checks were dispersed.

Clayton updated the board on some of the bills, mostly the invoices for the public notices for the Southern Utah News. The SSD will pay for half of the year and then the Public Lands Department will pay for the other half of the notices.

Next item was to approve one board member, and the SSD clerk to gain access to the PTIF account. It was suggested by the State Treasurers office to have a resolution that will give access to the PTIF account online. Currently it is sent to the county offices and it sometimes gets lost, and goes into the wrong department. Now by way of resolution, the district clerk and one board member will be able to view the bank statements online. This will streamline the process and will be able to do the bank resolutions in a timely manner. So the board will vote on Clayton and Bart gaining access to that account.

Mike asked if we could move all of the money into that account to gain interest. Clayton said he would check on that, because we can put some of that money into it and will report back. Mike made a motion to approve the resolution for Clayton and Bart to gain access to the PTIF online account. Byard seconded the motion. Motion for the PTIF access to statements was passed.

Financial review was done by Clayton. He updated the board on the yearly financials, and also a quarterly update. The budget looked good and we are currently under budget. He mentioned that we may need to put some money into a Capital Budget account, as some money in the general fund cannot exceed a certain amount. Tony asked Clayton to see if they could put the excess money into the PTIF account. Clayton said he will look into it and report back next meeting.

Kelly Stowell brought up some of the prior commitments that the board had approved. He wanted to make sure that the board was still aware that some of the money the board has on hand has been allocated to those projects.

Clayton talked about the grant application that the board will need to create as a means to ask and request funds. So they will be working on a more formal process for asking for money. Clayton and Jeff Stott will get something together and present it at the next meeting.

The board did discuss a little more about being more engaged in these processes for asking for money. They discussed the burden of the SSD has on these projects. Currently the board just hands out the money to projects that fall under the policy of the SSD, and there is no real way to track some of the day to day things with these projects. So that was another thing that Clayton said he would be working on while creating a grant application.

Tony gave an update on the peekaboo parking lot, and that they have applied for money in a grant through the BLM. If the ATV club gets approval of that grant, they will not have to come to the RTSSD for any funds.

Meeting was adjourned at 11:30 am.



Tony Wright – RTSSD Chair



Clayton Cutler - KCPLD