



**KANE COUNTY
PUBLIC LANDS DEPARTMENT**

76 North Main Street • Kanab, UT 84741
435.644.4964

NOVEMBER 21, 2022

Kane County
Commission Chambers

Recreation & Transportation Special Service District

MINUTES

Attending: Byard Kershaw, Kelly Stowell, Lance Jackson, Bart Battista, Clayton Cutler, Mike Noel, Andy Gant, Taylor Glover, Jeff Stott, Rob Van Dyke.
Absent: Tony Wright

Call to order: Lance Jackson

Prayer: Bart Battista

Pledge of Allegiance: Lance Jackson

Approval of minutes: 09-20-2022 RTSSD Meeting

Bart made a motion to approve, Mike seconded the motion. Minutes passed.

First item of business was the MOU for the Wellness Center.

Rob Van Dyke, Kane County Attorney, explained the MOU between Kane County, Kanab City, and the Kane County Recreation & Transportation Special Service District. It was proposed by the City for their desire to build a recreation center. This stage in the process is for design, and planning for the center. It does not include the construction right now. It will be laid out and completed in stages. The County and the SSD are anticipated to pay for roughly 30% of the planning cost. That is all the District and the SSD would be committing to finance at this point by signing the MOU. There will be more meetings and more discussion on the planning stages of the rec center. The SSD will need to name a contact person on the MOU that will help pick an engineer in future meetings. The SSD named the district clerk, Clayton Cutler to be the contact point. The current draft of the MOU has Clayton Cutler listed as a contact point.

Motion: Bart Battista made a motion to approve the MOU as written. Mike Noel seconded. Motion passed to sign and approve the MOU between Kanab City, Kane County, and the Kane County Recreation and Transportation Special Service District for the planning of the Wellness Center.

After a little bit more discussion, Mike Noel and Bart Battista wanted to be included in the meetings for the planning stages of the Wellness Center.

Motion: Mike Noel made a motion for Mike and Bart to be included and attend those meetings. Bart seconded, motion passed.

Budget overview and Discussion: Clayton gave an update on the financials and went over each bank account of the SSD. He also talked about the tentative budget. So far the SSD has not spent the budgeted revenues in the past few years. There is an excess of funds that should be used. The tentative budget for 2023 is \$220,000. The revenue comes from PILT (mineral lease funds, and SRS funds) that money should be spent each year and in the past few years the District has not spent the revenue it has collected. There is an excess of funds and the board would like to start spending that money on projects in 2023. Mike wanted to make the expenditures of the transportation fund to total \$150,000 - and the recreation fund expenditures to total \$225,000. Clayton explained that this was possible. For budget purposes he would show a prior year surplus line item under revenues. This would put the tentative budget at \$389,000 for 2023.

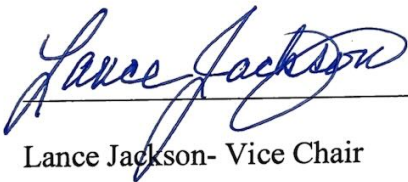
Motion: Tentative budget and Public Hearing Date.

Mike made a motion for the tentative budget and set the date for the public budget hearing date for the adoption of the 2023 budget to be held on December 20, 2022 at 9:00 am.

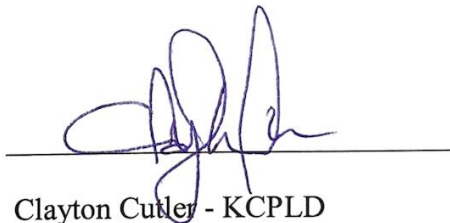
Bart seconded the motion. Motion passed.

Budget hearing and adoption for the 2023 budget will be held on December 20, 2022 at 9:00 am at the Kane County Commission Chambers.

Meeting was adjourned at 10:48 am.



Lance Jackson- Vice Chair



Clayton Cutler - KCPLD